

CITY OF NEWARK
Delaware

CONTRACT NO. 13-16

WHITE CLAY CREEK WATER LINE CROSSING

ADDENDUM NO. 2

November 12, 2013

Attached are the Pre-bid Meeting Minutes and the Pre-bid Meeting Sign-In Sheet.

**CITY OF NEWARK
WHITE CLAY CREEK WATER LINE CROSSING
CONTRACT 13-16
PRE-BID MEETING MINUTES, NOVEMBER 11, 2013**

1. Sign-In and Introductions

- A. Roy Simonson, P.E. – City of Newark, Director of Public Works and Water Resources
- B. Dan Barbato, P.E. – Project Manager, Pennoni Associates
- C. Will Hohman, Environmental Scientist, Pennoni Associates
- D. All Contractors were asked to sign-in, the pre-bid meeting was mandatory and the email addresses provided will be used for future correspondence regarding project. A copy of the sign in sheet is attached.

2. Scope of Work

- A. Approx. 260 LF of 16- inch DIP water main across White Clay Creek.
- B. Open cut – requires cofferdams.
- C. Mats required in wetland areas.
- D. Connect to existing piping on each side.
- E. DNREC and Army Corps of Engineers Permits – read permit conditions.
- F. Disinfection/testing.
- G. Restoration

3. Construction Sequence

- A. Coordinate with City for site access.
- B. Coordinate with City for connection to existing water mains.
- C. Contractor is responsible to notify Miss Utility.
- D. Contractor is responsible for coordinate traffic control

4. Contractor Questions

- A. Questions during the bidding period should be directed in writing to Roy Simonson, P.E., rsimonson@newark.de.us, 302-366-7053.

5. Delivery of Bids

- A. Received until 2 PM, November 26th, 2013 at the Purchasing Office, Newark Municipal Building, 220 South Main St.

6. Opening of Bids

- A. Opened after 2 pm and read aloud.

7. Bid Documents

- A. General Provisions, Scope of Work, Proposal Form, Bid Bond Form, Specs, Drawings.

8. Bid Completeness Requirements

- A. 5% bid bond, certified check or cashier's check, insurance documentation.
- B. Bids will be accepted as sealed hardcopies only, no faxes or emails accepted.

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9. Project Deadline

- A. 90 calendar days (~ 3 months) from execution of Contract.

10. Addenda

- A. Addenda will be posted on the City's web site.

11. Working Hours

- A. Monday thru Saturday – 7 AM to 9 PM
- B. Sundays and Holidays – 9 AM to 9 PM

12. Contractor's Liability Insurance

- A. Requirements contained within front end document.

13. Permits

- A. A City of Newark Contractors License is required for the work.
- B. Permit fees will be waived by the City.
- C. The City will obtain DelDOT permits if required

14. Site Access

- A. Contractor responsible for security of equipment and materials.

15. Questions

- A. *Are prevailing wages applicable to this project?*

Response: No

- B. *Are there any restrictions regarding the time of year for installation?*

Response: The DNREC permit lists the dates where work in the water is restricted. In-stream work is prohibited from April 1 through June 15. Bidders should carefully review the terms and conditions of both the DNREC and Army Corps of Engineers Permits, as all work must comply with the permits as issued.

- C. *Is the Contractor responsible for tree and brush removal?*

Response: In accordance with the Contract documents, the Contractor shall salvage existing established shrubs and herbaceous vegetative cover located within the limits of disturbance to be re-installed upon completion of construction. Additional plantings are listed on the plans and shall be used if relocated species do not survive. The Contractor shall confirm the total number of mature trees to be removed in order to construct the project and confirm the quantity and species to the City prior to removal [by the Contractor]. In summary, the Contractor is responsible for removal of trees, vegetation and stumps as required to install the water main. A special restoration area with proposed plantings on the private property on North College Avenue is detailed on the plans.

16. Site Walk Through

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PRE-BID SIGN-IN SHEET, NOVEMBER 11, 2013

Name	Company	Phone	Fax	E-Mail
Danny Hanna	A-del construction	302-363-3404		estimates@adel.com
LARRY VAI	J.T. HARDY, INC.	323-9457		lvai@hardyservices.com
Steve Neuman	Reybold Construction	832 7100		sneuman@reybold.com
Kyle Lindstrom	Lindstrom Exc	410-778-6344		Lindexc@aol.com
ERRY -Hoskey	Daisy Const Co	302 658-4417	302 658-4415	j.hoskey@chryconstruction.com
Bob Ferguson	Newford's Miller	302 373-5204		
JOHN EVERHART	BRANDYwine CONST	302-571-9773	302-571-9775	jeverhart@bcico.com
Clarence Swift	Austin + Bed Nash Construction Inc	302 368-7552	302-368-7625	cswi@stearstinandbednash.com
VINCENT DILLIS	MEANT CONSTRUCTION ENGINEERS, P.C.	302-992-9810	302-992-9518	Vinced@me85.com
Dale Brackin	Godwin Pumps Xylem	302-656-9144	856-467-4841	dale.brackin@xylem.com
Stephen Julian	Eastern States Construction	302-945-2254	302-945-2460	stj@eastern-states.net
ROY SIMONSON	CITY	302-266-7040		r.simonson@newark.de.us
Dan Bachard	Pennini	302-341-5320		dbachard@pennini.com
NO. WILKINSON	Pennini	302 653-4449		wilkinson@pennini.com